



## ST. ANDREW'S COUNTRY DAY SCHOOL

### Frequently Asked Questions

#### 2016-2017

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#### **What time do I show up to work bingo?**

6:15 pm Tuesday, Thursday and Friday. 5:45 pm Sunday

#### **What do I need to do at Bingo?**

Enter through the Donovan Center (gym) doors and proceed to McNulty Hall. Sign in with the Bingo Office, place photo ID in holder and wear in a visible place, complete your task, clean up after bingo.

#### **What are the job duties that I may be assigned?**

You may volunteer or be asked to: work in the office, kitchen, sell boards on the floor, captain a team, sell 50/50 raffle tickets, call bingo, or sell Bell Jar tickets.

#### **Who can work bingo if I cannot attend or choose to add others to work in my place?**

Any person over the age of 18. Their name must be on the Bingo Affidavit which is updated in June and July. Grandparents, older children, relatives, and friends may all be on the list.

#### **What is the procedure if I cannot work a scheduled bingo?**

You must secure a sub that can fulfill the job you normally complete during bingo. There is a list for subs on the wall in the Bingo Office in McNulty Hall. The "Parents of St. Andrew's" Facebook page is useful to reach a wide audience quickly. Finally, there is complete list of parents and their bingo jobs on the St. Andrew's website under parents and bingo. Contact your captain if there is a dire emergency.

#### **Is food provided for workers?**

Each bingo team member is offered a complimentary beverage. Additional food and beverages may be purchased.

#### **Who can leave early?**

No bingo working parent should leave bingo early. All bingo team members are required to remain at bingo until the end and the bingo hall has been cleaned, which is approximately three and a half hours after arrival time.

#### **Can my child(ren) come with me to bingo?**

If your child is in the 4<sup>th</sup> grade and can make change, they may attend and work bingo with you. Their job will be to walk the floor and sell items available in the kitchen. They may keep their tips. After intermission, they may either return to the kitchen and remain quietly at the tables or help to clean as bingo closes for the night. They may not sit in the bingo hall with paid bingo players. Under no circumstances may any person under the age of 18 work in the kitchen area to sell or serve food. They may not enter the inner Bingo Office with the money and bingo paper.

#### **How do I know if bingo is cancelled?**

Bingo will be cancelled only when there is a *travel advisory* for the Town of Tonawanda issued by the Town of Tonawanda Police Department or when announced on television. You will be contacted through the phone or email that you provide if your team is not to arrive at bingo.

#### **To whom do I direct questions?**

Questions about bingo should be directed to your captain. Concerns will be forwarded to the Bingo Collation. You may also email: [bingo@standrewscds.org](mailto:bingo@standrewscds.org).